

Instruction for reprocessing of manually operated dispenser systems:

ingo-man[®] plus Touchless

ingo-man[®] plus Weco Touchless

Based on recommendations of the Commission for Hospital Hygiene and Infection Prevention at the Robert-Koch-Institute.¹



A complete setup of the dispenser system requires several steps to be followed. Those steps, described in detail in the subsequent document, are structured as follows.

- Preparative measures and dispenser disassembly
- Cleaning measures
- Disinfection measures and dispenser reassembly
- Reprocessing frequency and additional measures

¹ Händehygiene in Einrichtungen des Gesundheitswesens. *Bundesgesundheitsblatt - Gesundheitsforschung - Gesundheitsschutz* 2016, 59(9):1189-1220.

Preparative measures and dispenser disassembly

- For protection gloves should always be worn when cleaning and disinfection any dispenser and pump – in accordance with the indication “contact with potentially infectious materials”.



- Lift the face shield to avoid the dispenser activation during the whole process.



- Remove the bottle from the dispenser.



- Front removal of pump – please note: push the corresponding unlock button for the removal.

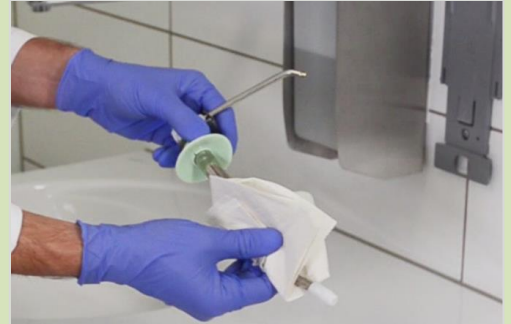


- Remove the dispenser housing from back plate.



Cleaning measures

- Wipe the pump tube with a clean and disposable paper towel to remove potential residuals.



- Clean the pump by applying hot water and with a clean disposable wipe with special focus on outlet of pump – for this cleaning step: you can remove the silicone membrane.



- For soap dispensers: Rinse the pump with hot water.



- Drying of the cleaned pump on a disposable paper towel.



Disinfection measures and dispenser reassembly

- Wipe disinfection of back plate by applying a suitable wipe disinfectant.



- Wipe disinfection of pump by applying a suitable wipe disinfectant.



- Wipe disinfectant of dispenser housing by applying a suitable surface disinfectant.



- Affix the dispenser housing on back plate.



Disinfection measures and dispenser reassembly

- Reassemble the pump into dispenser.
- Insert a new bottle of alcohol-based hand rub.
- Flap down the face shield and activate the dispenser several times for dosing the alcohol-based hand rub. Collect the liquid in a suitable container (e.g. beaker).
- Alternatively: dispensers for dosing soaps can be equipped with a new bottle of soap now. Please note: pump the lever several times to get soap.



Frequency of reprocessing

- The Robert Koch-Institute recommends: The scope and frequency of checks and the reprocessing of dispensers should be specified in the internal hygiene plan.²

Additional measures:

- Visible soilings on the outlet should be removed by performing a wipe disinfection.

- Visible soilings on the dispenser housing should be removed by performing a wipe disinfection.



² Händehygiene in Einrichtungen des Gesundheitswesens. Bundesgesundheitsblatt - Gesundheitsforschung - Gesundheitsschutz 2016, 59(9):1189-1220.